

## 2023 Secretary Candidates

	<p style="text-align: center;"><i>Describe your experience managing records.</i></p>	<p style="text-align: center;"><i>How would you rank yourself on typing meeting minutes?</i>  <b>1 - No Experience</b>  <b>2- Little Experience</b>  <b>3 - Some Experience</b>  <b>4- Expert</b></p>	<p style="text-align: center;"><i>Do you have experience using Microsoft Suite (Word, PowerPoint, Excel)? If so, please describe.</i></p>
<p style="text-align: center;"><b>Richelle Branson</b></p>	<p style="text-align: center;"><b>Currently secretary for IWVYB.</b></p> <p style="text-align: center;"><b>Type daily</b></p> <p style="text-align: center;"><b>Fluent in all Microsoft applications</b></p>	<p style="text-align: center;"><b>4 - Expert</b></p>	<p style="text-align: center;"><b>Expert in all Microsoft applications</b></p>
<p style="text-align: center;"><b>Brandilynn Brozek</b></p>	<p style="text-align: center;"><b>30 years of experience in managing records, organizing information efficiently, and creating player profiles with contact details, medical information, and emergency contact information. Keep track of attendance, utilizing computers for digital access. Communication with parents/guardians.</b></p>	<p style="text-align: center;"><b>3 - Some Experience</b></p>	<p style="text-align: center;"><b>Word, Excel, Outlook some PowerPoint = word processing, spreadsheets. I have used word and excel for 30 years. I am not an excel guru with pivot tables but willing to learn anything. PowerPoint is just in school.</b></p>
<p style="text-align: center;"><b>Stephanie Rodriguez</b></p>	<p style="text-align: center;"><b>I am the treasurer for IWVYB and have been in charge of filing documents and keeping/scanning receipts and records.</b></p>	<p style="text-align: center;"><b>3 - Some Experience</b></p>	<p style="text-align: center;"><b>I use word, and Excel on a weekly basis for my own personal use, and for baseball. I feel like I'm an extremely familiar with both programs. While I'm not as experienced in using power point, I do have some basic knowledge and I feel like I pick things up quickly and would be able to handle it as needed.</b></p>